

East Technical High School Campus

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*Dale C. Laux, Jr.
Campus Administrator*

East Tech 100th Anniversary Committees

East Tech's 100th Anniversary will be celebrated on Saturday, October 11, 2008 with an Open House at East Tech to showcase our history as well as our current curriculum. A Dinner will be held on Sunday, October 12, 2008 at the Intercontinental Hotel (Cleveland Clinic). This will include a program that will highlight East Tech's history and an Alumni Hall of Fame Induction.

We are looking for staff, parents, students, alumni, and community members to participate on various committees to help make these events a true celebration of East Tech and the East Tech community.

Listed below are the various committees (with a brief description) that have been identified. If you are interested in serving on one or more of these committees, please complete the "tear sheet" on the next page and return to Mr. Laux as soon as possible.

Committees/Descriptions

BEAUTIFICATION

Identify areas within the building that need work to improve the appearance. Coordinate efforts with custodial staff and volunteers to plan and execute work to complete identified projects.

HISTORICAL

Research history of East Tech and alumni. Create lessons/projects for students to work on to illustrate East Tech history.

CURRENT CURRICULUM

Arrange for displays/demonstrations of current projects/programs at East Tech (similar to CMSD Recruitment Fairs).

PUBLIC RELATIONS

Promote East Tech and the 100th Anniversary Celebration.

The primary goal of the Cleveland Metropolitan School District is to become a premier school district in the United States of America.

FOOD

Plan for refreshments for 100th Anniversary Open House scheduled for Saturday, October 11, 2008.

FINANCE/FUND RAISING

Plan and execute fundraising activities. Serve to oversee budget and expenditures of funds for all aspects of the East Tech 100th Anniversary Celebration.

PROGRAM/ENTERTAINMENT

Plan program for 100th Anniversary Open House scheduled for Saturday, October 11, 2008.

PHOTOGRAPHY/VIDEOGRAPHY

Arrange for photographer(s) / Videographer(s) to document the 100th Anniversary Open House on Saturday, October 11, 2008 and the 100th Anniversary Dinner on Sunday, October 12, 2008. Photographer would also set up to take and sell souvenir pictures.

DECORATIONS

Plan, create, and put up decorations for 100th Anniversary Open House scheduled for Saturday, October 11, 2008 and the 100th Anniversary Dinner scheduled for Sunday, October 12, 2008.

Please complete the information below and return this “tear sheet” to Mr. Laux as soon as possible.

**East Tech 100th Anniversary
Committee Sign-Up**

_____ **Yes, I am interested in serving on a committee to help plan the East Tech 100th Anniversary Celebration.**

I would like to serve on the following committee(s): _____

Contact information: **Name:** _____
Phone: _____